REPORT ON INDUSTRIAL TRAINING

A PROJECT REPORT

Submitted by

GURKIRAT SINGH

In partial fulfillment for the award of the degree of

BACHELOR OF DESIGN MULTIMEDIA

GURU NANAK DEV UNIVERSITY



OFFER LETTER

Dear Gurkirat Singh

Congratulations on successfully clearing your Interview with us, upon assessment we have found your skills and competencies matching our requirements. As mutually discussed and byreed, we are pleased to offer youan appointment as details given here under:-

1) You will be designated as a Graphic Designer

2) You will be located at SCO-88, Cabin-1, B-Block, Ranlit Avenue, American

You will be responsible for:-

1) Graphics

- 2) Customer Handling
- 3) Client servicing
- 4) Backend coordination
- 5) Prospect for potential new customers and turn into increased business.
- 6) Handle objections by clarifying and pacifying.
- 7) Taking Follow up and maintaining relationship.

Please confirm your acceptance of this job offer by signing this letter and returning this letter. If you accept your joining date will be 21, February 2023 and your monthly salary is 18000/- rs.

You are requested to carry the following document at the time of joining.

- 1-1 Copy of your Aadhar card, Pan Card, Fussport or account details.
- 2. Mark sheet of your academic qualifications (photocopies)
- 3. 2 passport size photographs

If you have any questions please feel free to reach out any time we are looking forward to have you in our organization.

Yours faithfully AMPLE DIGITAL MARKETING

For Ample Digital Marketing
8 Training Academy
Prop

Contact No: - 0183-7962777 [+91-8194898888

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would also like to express my gratitude to our principal, **Dr. Sanjeev Sharma**, for giving me this great opportunity to do a project on **the industrial training report**.

GURKIRAT SINGH LUTHRA 11211909257

CONCLUSION

In a nutshell, this work has been an excellent and rewarding experience. I can conclude that there has been a lot I've learnt from my work at **Ample.**

The technical aspects of the work I've done are not flawless and could be improved provided I have enough time. As someone with no prior experience with Al whatsoever I believe my time spent on research and discovering it was well worth it and contributed to finding an acceptable solution to build a fully functional Graphics service. Two main things that I have learned the importance of our time-management skills and self-motivation